

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON NOVEMBER 19, 2024, AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Warren at 7:03 p.m. with the following present:

Mayor, Bobby Warren	City Manager, Austin Bleess
Council Member, Drew Wasson	City Secretary, Lorri Coody
Council Member, Michelle Mitcham	City Attorney, Justin Pruitt
Council Member, Connie Rossi	
Council Member, Jennifer McCrea	

Council Member, Sheri Sheppard was not present at this meeting

Staff in attendance: Robert Basford, Assistant City Manager; Mark Bitz, Fire Chief; Danny Keele, Chief of Police; Isabel Kato, Finance Director; Abram Syphrett, Director of Innovation and Technology; and Miesha Johnson, Community Development Manager.

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Jim Mahood, Ministry Leader, Jersey Village Church of Christ.

C. PRESENTATIONS

1. **Presentation of Employee of the Month Award for November 2024 to Dieu Huong Bowen.**

Austin Bleess, City Manager, presented the Employee of the Month Award for November 2024 to Dieu Huong Bowen.

D. ELECTION ITEMS

1. **Consideration and approval of Ordinance 2024-36, canvassing Returns and Declaring Results of Bond Election.**

Mayor, Bobby Warren, called the item and opened the sealed envelope containing the canvass report for the November 5, 2024, Bond Election for the City of Jersey Village. He instructed the members of Council to open their envelopes containing the canvass report and to review same. A summary follows:

<i>Name of Contest</i>	<i>Mail</i>	<i>Early</i>	<i>Election Day</i>	<i>Provisional</i>	<i>Total</i>
Proposition A Municipal Pool Complex					
For	65	1,375	181	1	1,622
Against	81	1,859	254	2	2,196

Mayor Warren read the returns and announced the following:

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The official canvass of the returns of the bond election held on November 5, 2024, reflects the following:

Proposition A

Was not approved by a majority of the qualified Voters

Once the Council Members completed their review of the canvass, Mayor Warren called for a motion to approve Ordinance No. 2024-36, canvassing Returns and Declaring Results of Bond Election held November 5, 2024, official.

Council Member McCrea moved to approve Ordinance No. 2024-36, canvassing Returns and Declaring Results of Bond Election. Council Member Rossi seconded the motion. The vote follows:

Ayes: Council Members Wasson, Mitcham, Rossi and McCrea

Nays: None

The motion carried.

ORDINANCE NO. 2024-36

ORDINANCE CANVASSING RETURNS AND DECLARING RESULTS OF BOND ELECTION.

After the Ordinance passed, Mayor Warren stated the following:

This concludes the canvass of the Bond Election held on November 5, 2024, for the City Jersey Village with a total of **3,818** voters.

E. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

Jim Fields, 16413 Saint Helier, Jersey Village, Texas (713) 206-1184 – Mr. Fields spoke to City Council. He thanked City Council for several positive actions that have been taken around the City. He did mention a few Code Enforcement issues around the City that still need to be addressed. He gave details and location information for the issues. He believes that City salary information should be posted on the City Website. Additionally, he does not support City Council Members promoting their private commercial businesses.

Kimberly Henao, 15601 Singapore Lane, Jersey Village, Texas (832) 689-9878 Ms. Henao gave her 38th installment concerning the History of the City of Jersey Village.

F. CITY MANAGER'S REPORT

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City Manager Bleess gave the following Monthly Report. There was mention about the Code Enforcement Report. The resolution date or cancelled date is reflected, but there is no date for when the violation was submitted and how long it takes before action is taken. City Manager Bleess will look into getting these dates published. The results of the Bond Election were discussed as to what is next. City Manager Bleess stated that Staff has begun the process of having the pool demolished. The quotes for the demolition will be ready in January. It was mentioned that there have been several comments from residents that they would like to have the pool saved. Information concerning the cost to fix the pool was discussed, given that residents want City Council to come up with a viable plan. It was mentioned that City Council and Staff as well as the Bond Committee Members have researched and came up with the plan presented during the November 5, 2024, Election, and it was voted down. Therefore, residents were challenged to come up with a plan that includes a timeline as well as costs for a viable plan to save the pool.

The actions of City Council concerning the costs of maintaining the pool were discussed. These discussions were based upon facts that were properly researched and sorted.

Some members wanted to know if there is a plan to have a pool in the future without residents taking on bond debt. City Manager Bleess stated that as of right now, there are no plans for this path concerning the pool.

1. **Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, General Fund Budget Projections, and Utility Fund Budget Projections**
2. **Fire Departmental Report and Communication Division's Monthly Report**
3. **Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests**
4. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
5. **Public Works Departmental Status Report**
6. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report**
7. **Code Enforcement Report**

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Regular Session Meeting held on October 14, 2024, and the Special Session Meetings held on October 15, 2024, October 28, 2024, and November 7, 2024.**

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- 2. Consider Resolution No. 2024-85, receiving the Capital Improvements Advisory Committee's November 2024 Semiannual Progress Report.**

BACKGROUND INFORMATION:

The Capital Improvements Advisory Committee (CIAC) met on October 14, 2024, to discuss the growth rate, capital improvement projects completed, and impact fees collected and to review the capital improvements projects identified in the Capital Improvements Plan in order to compile their November Semiannual Report covering the last six (6) months of fiscal year 2023-2024.

This item is to receive the November 2024 Semiannual Progress Report prepared at the October 14, 2024, CIAC Meeting.

RESOLUTION NO. 2024-85

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE'S NOVEMBER 2024 SEMIANNUAL PROGRESS REPORT.

- 3. Consider Resolution No. 2024-86, adopting a Covered Applications and Prohibited Technology Policy as required by Texas Senate Bill 1893 of the 88th Legislature.**

BACKGROUND INFORMATION:

The 88th Texas Legislature passed Senate Bill 1893, requiring that City Council adopt a policy regarding the use of TikTok by City employees.

Accordingly, this item is to approve the policy, which is attached to Resolution 2024-86 as "Exhibit A" in order to satisfy the requirements of the Bill.

RESOLUTION NO. 2024-86

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING A COVERED APPLICATIONS AND PROHIBITED TECHNOLOGY POLICY AS REQUIRED BY TEXAS SENATE BILL 1893 OF THE 88th LEGISLATURE.

- 4. Consider Resolution No. 2024-87, authorizing the application for Texas Department of Motor Vehicle Catalytic Converter Crime Prevention Grant.**

BACKGROUND INFORMATION:

This item is seeking approval to apply for a grant from the Texas Department of Motor Vehicles to help fund our current Flock camera system. This grant would be a part of the Texas Department of Motor Vehicle Catalytic Converter Crime Prevention Grant.

The goal of this grant is to help supplement our current costs for our Flock camera system. As it stands now, we currently pay \$130,000 a year to maintain and use the Flock camera license plate reader system. We have a total of 52 cameras throughout the city that this

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contract maintains and allows access to. If this grant is approved, we would only pay 20% of the contract for a total of \$21,667. This would save the city \$108,333 for this fiscal year.

The Flock License plate reader system has greatly aided our police Department over the last few years.

In 2023 the Flock Camera System had a total of 357 license plate reader hits for stolen vehicles, wanted subjects, stolen license plates or person of interest in criminal activities. We recovered a total of 123 stolen vehicles and license plates in 2023 with the use of the license plate readers.

The Flock contract is already an item that is budgeted for this current fiscal year and this grant would only supplement the contract and save the city money.

RESOLUTION NO. 2024-87

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING APPLICATIONS FOR THE TEXAS DEPARTMENT CRIME PREVENTION AUTHORITY GRANT.

5. **Resolution No. 2024-88, authorizing the City Manager or designee to negotiate and execute an Interlocal Agreement with the City of Cove, acting by and through its governing body, the City Council of the City of Cove, Texas regarding the transfer of a 2020 Chevy Silverado LT Command Truck.**

BACKGROUND INFORMATION:

On October 14, 2024, City Council authorized the sale of the Jersey Village Fire Department command vehicle, a 2020 Chevy Silverado LT Command Truck to Cove Volunteer Fire Department for \$31,500.

In proceeding with the sale, we learned that the sale of the Command Truck and the Interlocal Agreement setting out the terms of same should have been for the City of Cove and not the Cove Volunteer Fire Department.

This item is to correct the name in the Resolution authorizing the sale and in the Interlocal Agreement.

RESOLUTION NO. 2024-88

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER OR DESIGNEE TO NEGOTIATE AND EXECUTE AN INTERLOCAL AGREEMENT WITH THE CITY OF COVE, ACTING BY AND THROUGH ITS GOVERNING BODY, THE CITY COUNCIL OF THE CITY OF COVE, TEXAS REGARDING THE TRANSFER OF A 2020 CHEVY SILVERADO LT COMMAND TRUCK.

Council Member Wasson moved to approve the Consent Agenda. Council Member Mitcham

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seconded the motion. The vote follows:

Ayes: Council Members Wasson, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

H. REGULAR AGENDA

1. Consider Resolution No. 2024-89, receiving and publishing the Report and Recommendation of the 2024 Charter Review Commission.

Background information is as follows:

In accordance with Section 9.14 of the City's Charter, Council during its Regular Session on July 15, 2024, appointed the 2024 Charter Review Commission to inquire into the operation of our city government and propose, if desirable, amendments to our Charter that would improve its effective application to our current conditions.

After conducting several meetings with staff, this Council, and the public, the Commission, makes its report and recommendations in accordance with Section 9.14(a)(4).

Section 9.14(b) requires that Council receive and publish any report presented by the Commission.

Rick Faircloth, Commission Chairperson, gave the report to City Council. He outlined the contents of the report, recommending changes to Sections 3.01 and 5.05. He closed by thanking all of the Commissioners who served.

Council engaged in discussion about the report. Chairman Faircloth was asked to give information about discussions had wherein changes were discussed but were not included as a recommendation for change, to which he responded accordingly.

Some members had questions concerning Section 3.01 regarding the counting of ballots. City Attorney Pruitt gave a brief summary of the Commission's discussions concerning this recommendation. He also stated what was told to the Commission concerning the law as it relates to the counting of ballots.

City Secretary Coody explained the process of counting ballots at the precinct level during Election Day and the applicable laws governing same. She closed by stating that should this amendment be taken to the residents for a vote and it passes, the City would need to purchase costly election equipment and fund maintenance costs as the counting of votes at the precinct level would no longer be an option.

There was discussion concerning the approval of these recommendations for a May Election. Some wondered why the Council would not want to move forward with same.

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City Attorney Pruitt explained the problems that may arise concerning the counting of ballots should there be a contest.

He stated that both the Secretary of State and Texas Municipal League have provided input in the meeting packet. They both state that according to Election Code Section 65.002(a), an Election Judge *MAY* order the counting of ballots before the polls have closed. They both agree that because Section 65.002 establishes the timeframes in which ballots must be counted, it is possible that a court could determine that a City Charter provision that prohibits the counting of ballots before the time the polls close on election day would be inconsistent with the timeframes outlined in Election Code 65.002. Additionally, the Secretary of State points out considerations for future changes in State Law that could complicate matters and that City Charter amendments are only permitted every two years, adding further complications.

City Attorney Pruitt went on to say that since *MAY* isn't *SHALL/MUST*, he does not think the proposed Charter requirement is in violation with State law. However, he advised that Council should consider that if State law is meant to show that using the word "may" is intended to give the Election Judge discretion, then it could be that having a Charter provision that limits the State-authorized discretion would be invalid.

Mr. Pruitt went on to say, in order to avoid ambiguity, the proposed amendment could be "cleaned up" to specify that it applies only to City run elections for which there is no third-party (like the County or a School District) under contract to run the elections. Also, the proposed amendment could specify that it applies to both regular and special elections.

The Council engaged in discussion about the recommendations and whether these recommendations should be taken to the residents. There was concern about going against what State Law provides. Other Council Members felt we should give the residents the opportunity to vote on this measure. The counting of ballots was discussed.

City Attorney Pruitt explained State Law concerning the powers of an Election Judge.

With no further discussion on the matter, Council Member Wasson moved to approve Resolution No. 2024-89, receiving and publishing the Report and Recommendation of the 2024 Charter Review Commission. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Wasson, Mitcham, Rossi and McCrea

Nays: None

The motion carried.

RESOLUTION NO. 2024-89

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING AND PUBLISHING THE REPORT AND RECOMMENDATION OF THE 2024 CHARTER REVIEW COMMISSION FOR THE CITY OF JERSEY

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VILLAGE.

2. Consider Resolution No. 2024-90, casting its ballot to appoint Directors to the Harris Central Appraisal District's Board of Directors.

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

Taxing Units are following new procedures to select Appraisal District Directors in accordance with SB 2. Accordingly, we must select the Directors from among the nominated candidates for the five open seats on the Appraisal District's Board of Directors.

The list of nominated candidates is as follows:

Cassandra Auzenne Bandy (Bio)	Johathan Cowen (Bio)	Martina Lemond Dixon (Bio)
Bill Frazer (Bio)	Melissa Noriega (Bio)	Jim Robinson (Bio)
Paul Shanklin (Bio)	Mike Sullivan (Email & Bio)	

Included in the meeting packet was background information for each candidate.

According to voting entitlement calculations made pursuant to the Texas Property Tax Code Section 6.03(d), Jersey Village has five (5) votes.

In consideration of same, the Council can cast all five (5) votes for one candidate on the list of nominated candidates, or the Council may distribute the five (5) votes among any of the candidates listed.

Whichever the case, the Council must formally adopt a resolution together with a completed Certification of Ballot Form indicating the Council's votes. For a more complete explanation of the process, please see the Harris Central Appraisal District's letter included in the meeting packet.

Council engaged in discussion about the appointment of Directors to the Harris Central Appraisal District's Board of Directors.

With no further discussion on the matter, Council Member Wasson moved to approve Resolution No. 2024-90, casting its ballot to appoint Directors to the Harris Central Appraisal District's Board of Directors with the following names and vote distribution:

Cassandra Auzenne Bandy ()	Johathan Cowen ()	Martina Lemond Dixon (2)
Bill Frazer ()	Melissa Noriega ()	Jim Robinson ()
Paul Shanklin ()	Mike Sullivan (3)	

Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Wasson, Mitcham, Rossi and McCrea

Nays: None

The motion carried.

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RESOLUTION 2024-90

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, CASTING ITS BALLOT TO APPOINT DIRECTORS TO THE HARRIS CENTRAL APPRAISAL DISTRICT'S BOARD OF DIRECTORS.

3. Consider Resolution No. 2024-91, approving the Water and Wastewater Master Plan as prepared by Quiddity Engineering.

Robert Basford, Assistant City Manager, introduced the item. Background information is as follows:

In January 2024, the City Council approved a contract with Quiddity Engineering for the development of a Water and Wastewater Master Plan. Throughout the preparation of this plan, City staff, along with the Quiddity team, held multiple meetings, and utility staff provided ongoing feedback. The plan was a key recommendation from the Impact Fee Study, adopted by City Council in December 2023.

Quiddity Engineering used established engineering and planning practices to develop the Water and Wastewater Master Plan. This plan meets State of Texas requirements, evaluates current land use assumptions, and provides a Capital Improvement Plan (CIP). The Master Plan offers guidance for accommodating projected growth and development within the City's jurisdiction over the next decade (2024-2034). It assesses the current water and wastewater systems, projects future infrastructure needs, and outlines recommendations for system improvements based on the Texas Commission on Environmental Quality (TCEQ) regulations, historical water and wastewater usage, system modeling, and hydraulic analysis.

The primary goal of the Master Plan was to evaluate the existing water distribution and wastewater collection systems and provide recommendations to serve new, existing, and redevelopment areas, including the City's Extraterritorial Jurisdiction. The foundation of the assessment is based on the Capital Improvement Plan and Impact Fee Study 2023 Update, completed by Quiddity Engineering on December 18, 2023. The Master Plan also integrates various supporting documents, such as the City of Jersey Village Zoning Ordinance, the Jersey Village Comprehensive Plan 2020 Update, and existing infrastructure records provided by the City.

This agenda request is to formally accept the complete Water and Wastewater Master Plan. This plan will serve as a strategic guide to inform planning for utility-related capital improvement projects and future development of the City's water and wastewater systems.

Council took a short recess at 8:15 p.m. and reconvened at 8:19 p.m.

A Representative from Quiddity Engineering gave a presentation covering the Master Plan contents focusing on the following points:

- Plan Objective

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- Population Projections
- Land Use Projections
- Water System
- Wastewater System
- Groundwater Reduction Assessment

Council engaged in discussion about the Water and Wastewater Master Plan. The Quiddity Representative fielded questions and responded accordingly. Steps to be taken moving forward was discussed by the Council. City Manager Bleess explained that Staff is still in the understanding of the report stage and will be discussing future steps in connection with same.

With no further discussion on the matter, Council Member Mitcham moved to approve Resolution No. 2024-91, approving the Water and Wastewater Master Plan as prepared by Quiddity Engineering. Council Member Rossi seconded the Motion. The vote follows:

Ayes: Council Members Wasson, Mitcham, Rossi and McCrea

Nays: None

The motion carried.

RESOLUTION NO. 2024-91

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE WATER AND WASTEWATER MASTER PLAN AS PREPARED BY QUIDDITY ENGINEERING.

4. Discuss and take appropriate action concerning the progress being made by the Owners of the property located at 15830 NW FWY, Jersey Village, Texas to correct the substandard structure at this location.

Miesha Johnson, Community Development Coordinator, introduced the item. She called upon Todd Traugott, a representative for Speedy Stop Food Stores, Inc. to give an update on the property.

Mr. Traugott told the Council that the temporary power was turned on early in the month of October. The concrete paving and light pole footings were all poured. The ACM panel installation will be 100% complete today. The hot tap on the domestic water main and the meter installation are scheduled to be completed today. The permanent electrical service has been built on the owner's side of the meter and CenterPoint has been contacted to complete the electrical service on their side of the meter.

He finished his report by stating that they will begin masonry repairs, exterior pressure washing and paint, HVAC curb and roof top unit installation in the month of November. He is projecting that the project will complete by the end of the year.

After minimal discuss, Mayor Warren called the next item on the agenda as follows:

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I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Mitcham: Council Member Mitcham wished all a Happy Thanksgiving and stated that she is enjoying the cooler weather. She thanked Staff for their hard work.

Council Member Wasson: Council Member Wasson wished all a Happy Thanksgiving and encouraged all to participate in the Grand Opening at the Golf Course as well as other upcoming events in the City. He congratulated Staff on being named best place to work by the Houston Chronicle. He also stated that he is not involved in the day-to-day operations in any of the businesses that he owns. He encouraged all to use the City application to report issues.

Council Member Rossi: Council Member Rossi encouraged all to attend the Convention Center Grand Opening and upcoming events. She also encouraged all to use the app to report issues. However, she did encourage citizens to contact her directly to report issues, if they did not feel comfortable using the app. She thanked the police and fire for their work. She also thanked City Secretary Lorri Coody for her hard work over the course of the last month. Happy Thanksgiving.

Council Member McCrea: Council Member McCrea encouraged all to be nicer to their neighbors. Happy Thanksgiving.

Bobby Warren: Mayor Warren stated that we can all agree that having an engaged citizenry is far better than having a citizenry that is not engaged. He thanks all for their participation. He is thankful for Council Members and their participation in the many meetings over the past month. He thanked both Lorri Coody and Isabel Kato for their service to the City. Both will be retiring on February 7, 2025.

J. RECESS THE REGULAR SESSION

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Mayor Warren recessed the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.072 – Deliberations about Real Property, Section 551.071 – Consultations with Attorney, and Section 551.074 – Personnel Matters at 8:51 p.m.

K. EXECUTIVE SESSION

- 1. Pursuant to the Texas Open Meetings Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the potential and possible purchase, exchange, sale, or value of real property.**
- 2. Pursuant to the Texas Open Meetings Act Section 551.074 - Conduct an Executive Session in order to deliberate the appointment of public officers to the Board of Adjustment (BOA), the Building Board of Adjustment and Appeals (BBOAA), and appointment of a Chair and Vice Chair for the Board of Adjustment (BOA).**

L. ADJOURN EXECUTIVE SESSION

Mayor Warren adjourned the Executive Session at 9:27 p.m., stating no official action or vote was conducted during the closed session. He then reconvened the Regular Session as follows.

M. RECONVENE REGULAR SESSION

- 1. Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property.**
No discussion was had and no action taken on this item.
- 2. Consider Resolution No. 2024-92, appointing members to the Board of Adjustment (BOA), appointing a Chair and Vice Chair for the Board of Adjustment (BOA), and appointing members to the Building Board of Adjustment and Appeals (BBOAA).**

BACKGROUND INFORMATION:

City Council has heretofore met in Executive Session to deliberate the appointment of members to various City Boards, Commissions, and Committees.

Exhibit A to the Resolution outlines the status of each Board and will be completed with the names of those individuals appointed by City Council.

With limited discussion on the matter, Council Member McCrea moved to approve Resolution No. 2024-92 as discussed in Executive Session, appointing members to the Board of Adjustment (BOA), appointing a Chair and Vice Chair for the Board of Adjustment (BOA), and appointing members to the Building Board of Adjustment and Appeals (BBOAA). Council Member Rossi seconded the motion. The vote follows:

Ayes: Council Members Wasson, Mitcham, Rossi and McCrea

Nays: None

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The motion carried.

N. ADJOURN

There being no further business on the agenda the meeting was adjourned at 9:28 p.m.

Lorri Coody, TRMC, City Secretary

